

**ONTARIO REGIONAL ADDICTIONS PARTNERSHIP COMMITTEE**

**Minutes – Residence Inn Marriott Toronto Airport**

**17 Reading Court, Toronto, Ontario M9W 7K7**

**June 10 & 11, 2015**

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**Present:** Autumn Johnson, ORAPC Coordinator  
Lisa Jackson, A.I.A.I. & Acting Chairperson  
Rolanda Manitowabi, UOI North  
Tina Bobinski, Treatment  
Wanda Smith, Treatment  
Julie McKay, NAN East  
Barbara Kejick, Independent North  
Francine Pellerin, NAN West  
Patricia Sword, Independent South  
Yvonne Wright, Walpole Island First Nation

**Regrets:** Penny Hill, Six Nations of the Grand River  
John Mattson, UOI South  
Joanne Cobiness, Treaty 3  
Lynn Baxter, Health Canada

**DAY ONE – Wednesday, June 10, 2015**

**AGENDA:**

1. Approval of Agenda for June 10 & 11, 2015
2. Approval of ORAPC Teleconference Minutes dated December 09, 2014
3. Approval of ORAPC Minutes dated February 03 & 04, 2015
4. Approval of ORAPC Teleconference Minutes dated March 25, 2015
5. PTO and Treatment Director Representatives Reporting
6. FNIHB Written Update by Lynn Baxter
7. 2014/2015 ORAPC Draft Final Report
8. Draft NNADAP Workforce Report

**NOTE:** There was no quorum for the morning session. Discussion on Terms of Reference.

**1. Approval of Agenda for June 10 & 11, 2015**

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**MOTION:** To accept the Agenda for June 10 & 11, 2015.

Moved by Rolanda Manitowabi

Seconded by Lisa Jackson

Carried

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**2. Approval of ORAPC Teleconference Minutes December 09, 2014**

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**MOTION:** To approve of the ORAPC Teleconference Minutes dated December 09, 2014 with the following noted changes:

- On Page 1, under Regrets, add “River” to the end of Six Nation of the Grand
- On Page 1, under Agenda, Item 2, change approve to read, “Approval”
- On Page 2, under Item No. 2, change MPP to MP Carol Hughes and correct last name
- On Page 2, under Item No. 3, correct Rolanda’s last name to read, “Manitowabi”
- On Page 2, under Item No. 3, correct Randall’s last name to read, “Desmoulin”

Moved by Wanda Smith

Seconded by Rolanda Manitowabi

Carried

**3. Approval of ORAPC Minutes dated February 03 & 04, 2015**

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**MOTION:** To approve of the ORAPC Minutes dated February 03 & 04, 2015 with the following noted changes:

- On Page 1 & 4, under Present, Correct Lisa Jackson as the “Acting Chairperson”
- On Page 1 & 4, under Present, take out “Acting Chairperson” after Julie McKay, NAN East.
- On Page 1 & 4 under Present, add “River” to the end of Six Nation of the Grand.
- On Page 1 & 4 correct Rolanda’s last name to read, “Manitowabi”
- On Page 1 & 4 correct Barbara’s last name to read, “Kejick”
- On Page 2, under Item No. 3, PTO Reporting, add “NAN East” after Julie McKay,
- On Page 2, under Item No. 3, PTO Reporting, add “Treatment” after Wanda Smith.
- On Page 4, under Item No. 5, 1, a, ii, correct “Anishinabek”
- On Page 6, under Item No. 11, correct “Report from the ORAPC Coordinator” also after “Thank you to those Health Directors, Chief and Councils, and Treatment Centre Boards who have supported NNADAP and have ensured NNADAP Workers have received their retention incentives.” add these bullets after, Update on the following items:
  - Updating NNADAP Worker Data base
  - NNADAP Capacity Building Initiative
  - NNADAP Workforce Survey
  - Newsletter
  - Briefing Note to Health Coordination Unit
- On Page 6, under Item No. 12, correct form to read “from” Health Canada.
- On Page 7, under Item No. 14, remove Moved by Francine Pellerin No seconder

Moved by Tina Bobinski

Seconded by Barbara Kejick

Carried

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**4. Approval of ORAPC Teleconference Minutes dated March 25, 2015**

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**MOTION:** To approve of the ORAPC Teleconference Minutes dated March 25, 2015. Note: Motions were approved by email.

Moved by Rolanda Manitowabi

Seconded by Tina Bobinski

Carried

**5. PTO Reporting**

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**The following persons gave an update from their PTO area:**

- Lisa Jackson, A.I.A.I.
- Wanda Smith, Treatment
- Tina Bobinski, Treatment
- Rolanda Manitowabi, UOI North
- Patricia Sword, Independent South
- Francine Pellerin, NAN West

**MOTION:** To accept the verbal updates.

Moved by Barbara Kejick

Seconded by Wanda Smith

Carried

**6. FNIHB Update by Lynn Baxter**

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The following is the topics covered by the written report received from Lynn Baxter, FNIHB

- Funding Arrangements
- Community Wellness Development Teams (CWDT)
- Addiction Management Information System (AMIS)
- National Anti-Drug Strategy (NADS) Funding
- First Nations Mental Wellness Continuum Framework (FNMWCF)
- First Nations and Inuit Mental Wellness Program Evaluation
- Training
- PDA Proposal Update
- ON Region First Nations Addictions Service Need Assessment
- Social Return on Investment Pilot Study

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**MOTION:** To acknowledge written update from Lynn Baxter, FNIHB as read by Autumn Johnson.

Moved by Rolanda Manitowabi

Seconded by Lisa Jackson

Carried

**7. 2014/2015 ORAPC Draft Final Report**

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**MOTION:** To approve of the ORAPC Draft Final Report.

Moved by Julie McKay

Seconded by Lisa Jackson

Carried

**NNADAP Capacity Building Update/Next Steps to June 11, 2015 – TABLED.**

**8. Draft NNADAP Workforce Report**

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**MOTION:** To approve of the NNADAP Workforce Report with the following noted changes:

Remove on Page 4, the first question and on bottom of page, remove Retirement Plan.

Moved by Lisa Jackson

Seconded by Rolanda Manitowabi

Carried

The meeting closed at 4:50 p.m. until tomorrow, Thursday, June 11, 2015

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**Regrets:** Penny Hill, Six Nations of the Grand River  
John Mattson, UOI South  
Joanne Cobiness, Treaty 3  
Lynn Baxter, Health Canada

**DAY TWO – Thursday, June 11, 2015**

9. 2015/2015 NNADAP Conference Update
10. 2014/2015 NNADAP Conference Sub-Committee
11. NNADAP Capacity Building Update/Next Steps
12. NNAPF Board of Directors Elections/Thunderbird Partnership Foundation
13. Approval of Revised Terms of Reference
14. Adjournment

**Opening Prayer by Francine Pellerin at 9:10 a.m.**

**9. 2015/2016 NNADAP Conference Update**

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**MOTION:** The 2015/2016 NNADAP Conference will take place at the Marriott, 901 Dixon Road, Toronto, Ontario on October 19, 20 & 21, 2015. (Monday, Tuesday & Wednesday,)

Moved by Julie McKay

Seconded by Rolanda Manitowabi

Carried

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**NOTE:** Discussion on topics to be offered at the 2015/2016 NNADAP Conference:  
Ethics, Mental Health, Self Care, Suboxone, Motivational Interviewing

**10. 2015/2016 NNADAP Conference Sub-Committee**

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**MOTION:** To appoint a Sub-Committee for the NNADAP Conference consisting of:

- Tina Bobinski
- Julie McKay
- Wanda Smith

Moved by Francine Pellerin

Seconded by Patricia Sword

Carried

**11. NNADAP Capacity Building Update/Next Steps**

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Update given by Autumn Johnson.

- Chiefs communique – identifies technical group – communications between FNIHB.
- Health Minister gave directions to her staff to “review and provide a process to work on the issue.”
- Address letters to Valerie Gideon, Valerie Flynn and Bonnie Beach at Health Canada
- Update email, presented from Rolanda Manitowabi, written by Valerie Flynn, Senior Program, Advisor, REO FNIH, Health Canada
- Appoint ORAPC Member to sit on Advisory Committee
- Need numbers to support argument for lack of funding for NNADAP Programs from a small and a large community-based program
- Rolanda will reply to Valerie Flynn, Senior Program Advisor, Health Canada, to state that ORAPC requests that the following representatives Chief Day, Chief Madahbee, Chief Bressette also be included in the newly-formed Technical Working Group.

**MOTION:** That the following also be included as representatives for the Technical Working Group, Rolanda Manitowabi, Francine Pellerin, Patricia Sword and Autumn Johnson.

Moved by Wanda Smith

Seconded by Lisa Jackson

Carried

Note: A long discussion was made of what else ORAPC should be doing. There needs to be a social media campaign started for NNADAP.

Note: Tina Bobinski left the meeting after lunch.

Note: Rolanda Manitowabi left the meeting at 2:00 p.m.

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**12. NNAPF Board of Directors Elections/Thunderbird Partnership Foundation**

MOTION: To appoint Wanda Smith as the nominee to represent the Ontario Region on the NNAPF Board of Directors. The alternate person is Francine Pellerin.

Moved by Lisa Jackson

Seconded by Patricia Sword

Carried

**13. Revised Terms of Reference**

MOTION: To accept the Revised Terms of Reference dated June 21, 2015 with the following changes. Yvonne Wright declared conflict.

On Page 1 under last paragraph add, "Ex-officio member from Transfer Payment Agency"

- On Page 1 under No. 5 h) shall read "The meeting minutes will be recorded in the most efficient means available, add "approved of at the following meeting" and forwarded to the committee members within, add "two weeks of approval."
- On Page 3 under 5 i) shall read "Committee members shall submit expense claims pertaining to meeting costs including the appropriate receipts within, add "Two Weeks" for reimbursement by the transfer payment agency.
- On Page 3 under 6 C. ii) shall read "Actively participate in ORAPC meetings, discussions and decision-making processes, add "and may at times facilitate meetings."
- On Page 3 under 6 C. xii) shall read "Act as spokesperson for the Committee as assigned/required/needed", add "and provide regular reports to the ORAPC."
- On Page 4 under 8 add iv) shall read "Anticipated expenses of sub-committees/task groups must obtain prior approval from ORAPC."
- On Page 4 Add 9 shall read:

**9. Appointment of External Committees/Boards**

- i) ORAPC shall appoint a committee member to an external committee/board to represent ORAPC when required.
- ii) Committee members will be appointed by a formal motion based on availability, interest and knowledge.
- iii) Ongoing expenses must be identified in the motion and will be covered based on availability of funds in the ORAPC budget.
- iv) Unexpected expenses will be determined on a case by case basis.
- v) The appointee shall provide regular updates to ORAPC

Moved by Wanda Smith

Seconded by Barbara Kejick

Carried

(APPROVED September 18, 2015)

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**14. Adjournment**

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**MOTION:** Meeting to be adjourned at 3:15 p.m.

Moved by Lisa Jackson

Seconded by Barbara Kejick

Carried