

ONTARIO REGIONAL ADDICTIONS PARTNERSHIP COMMITTEE
Minutes – Residence Inn Marriott Toronto Airport
17 Reading Court, Toronto, Ontario M9W 7K7
March 01 & 02, 2016

- Present:** Autumn Johnson, ORAPC Coordinator
Francine Pellerin, NAN West
Julie McKay, NAN East
Lisa Jackson, A.I.A.I.
Penny Hill, Six Nations of the Grand River
Rolanda Manitowabi, UOI North
Joanne Cobiness, Treaty 3
Barbara Kejick, Independent North
Patricia Sword, Independent South
Yvonne Wright, Walpole Island First Nation
Lynn Baxter, Health Canada
- Regrets:** Wanda Smith, Treatment
Tina Bobinski, Treatment

DAY ONE – Tuesday, March 01, 2016

AGENDA:

1. Approval of Agenda for March 01 & 02, 2016
2. PTO Reporting
3. FNIHB Update by Lynn Baxter
4. Final Report from the 2015 NNADAP Conference
5. 2016/2017 NNADAP Conference Proposal
6. Draft NNADAP Worker Survey Results
7. Treatment Readiness Tool Kit – Proposed Strategy for Completion
8. Chiefs of Ontario Health Forum Update
9. NNADAP Joint Technical Working Group

Opening prayer by Francine Pellerin at 9:05 a.m.

1. Approval of Agenda for March 01 & 02, 2016

MOTION: To accept the Agenda for March 01 & 02, 2016 with the following additional agenda items: a) Transfer Payment Agency for 2016/2017 year; b) ORAPC 2016/2017 Workplan; c) ORAPC Coordinator's Position.

Moved by Rolanda Manitowabi

Seconded by Penny Hill

Carried

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2. PTO Reporting

The following persons gave an update from their PTO area:

- Rolanda Manitowabi
- Penny Hill
- Lisa Jackson
- Julie McKay
- Francine Pellerin
- Joanne Cobiness
- Treatment Centre Update from Rolanda Manitowabi

MOTION: To accept the verbal updates.

Moved by Lisa Jackson

Seconded by Penny Hill

Carried.

NOTE: Discussion brought up concerning various assessments/reporting systems – AMIS, ADAT, DUSI-R.

3. FNIHB Update by Lynn Baxter

- We are now working on closing out 2015-16 fiscal year and working towards initiating the renewal funding arrangements for the 2016-17 fiscal year.
- The annual "growth" increases to program funding was announced as a 2% increase for 2015-16 and a one time 2015-16 payment of 0.56%. Amendments and NOBAs (Notice of Budget Adjustments) to include the funding increases are being processed or have already been sent out to communities and treatment centres.
- ORAPC will have a total increase of \$2,207 for this year (has to be spent by March 31/16), bringing the base funding for 2016-17 to \$87,932. As usual, this increase is added to Walpole Island First Nation funding arrangement by an amendment to the NNADAP funding.
- New 2015-16 funding arrangements will be 5 year agreements for those centres and communities that have a renewal this year.
- NADS incentive payments remain an issue with some community-based NNADAP workers - some not receiving the incentive and one has left her position as a NNADAP

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worker due to the conflict over not receiving the incentive.

- I have been receiving a lot of calls from across the province (and also a few from other provinces) from individuals, family members, and health/social service agencies that are looking for assistance to have a client or family member with drug/alcohol addictions to access a treatment program, or for further information on how to find a centre. They are usually referred to the Health Canada NNADAP Treatment Ctr directory online for treatment centre contact information and programs.
- NNADAP Joint Technical Working Group had their initial meeting on Feb1 to discuss NNADAP resources (and wage parity issues) and next steps going forward - Rolanda and Pat are on the agenda to speak to that.
- ORAPC workplan and NNADAP conference proposal should be submitted early (as soon as possible) so that if possible they can be included in the 2016-2017 April payments.

MOTION: To accept the update from Lynn Baxter, FNIHB, Health Canada.

Moved by Rolanda Manitowabi

Seconded by Patricia Sword

Carried.

4. Approval of Final Report of the 2015 NNADAP Conference

NNADAP Conference Final Report with Financial Report included.

Revenue Canada:	320,000
Registrations:	28,325
Total Revenue:	348,325
Total Expenses:	356,866
Deficit:	(8,541)
Surplus 2014/15	11,652
Surplus 2015/16	3,111

MOTION: To approve of the 2015 NNADAP Conference Final Report with the Financial Report.

Moved by Julie McKay

Seconded by Joanne Cobiness

Carried.

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5. 2016/2017 Conference Proposal

MOTION: To accept the 2016 Conference Proposal in the amount of \$345,000.00 with noted changes/additions.

Add list of recommended topics: FAS/FAD from Medical Perspective; Impacts of Babies Born from Mothers on Methadone & Clinical Supervision; Session with Carol Hopkins on Cultural Intervention; AMIS or DUSI-R Assessment. Change duration of Project date to April, 2016 to March 31, 2017.

Moved by Lisa Jackson

Seconded by Rolanda Maniowabi

Carried.

6. Draft NNADAP Worker Survey Results

MOTION: To accept the revised NNADAP Worker Survey Results.

Moved by Julie McKay

Seconded by Penny Hill

Carried.

NOTE: Discussion on NNADAP Workers becoming older and retiring. Future directions required for NNADAP Survey.

7. Treatment Readiness Tool Kit – Proposed Strategy for Completion

- Options discussed to complete the development of the Treatment Readiness Tool Kit.
- The Sub-committee requires additional time to continue working. Two days for videotaping and to prepare a Manual.
- Three (3) members at the moment are Penny Hill, Stacey Nahdee & Randall Desmoulin.
- Tentative Date of completion is set for October, 2016 (before the NNADAP Conference).
- Lisa Jackson and Julie McKay volunteered to be on Treatment Readiness Tool Kit Sub-Committee.
- Tentative Meeting Dates are May 15-30, 2016 or July, 2016; and Sept.2016 for videotaping. This is a reminder that funding is made possible from the Gawker funds.

MOTION: To add Lisa Jackson and Julie McKay to Treatment Readiness Tool Kit Sub-Committee with the proposed time line of future meetings.

Moved by Penny Hill

Seconded by Patricia Sword

Carried.

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8. Chiefs of Ontario Health Forum Update

(1) Update provided by Autumn Johnson on the ORAPC Booth at Health Forum Feb. 2016. Handouts are always well received. Info graphic handed out outlining concerns and issues faced by NNADAP. Autumn talked with various Chiefs regarding issues. Chief Sayers committed to joining the Chiefs Committee on NNADAP resourcing.

(2) Memo distributed from Rolanda Manitowabi providing attendance summary for the COO Health Forum: The following items were provided at the Forum concerning NNADAP: NNADAP wage parity, Culture as Intervention, (i) Matawa – Land-based projects as promising practices; (ii) Constant Lake – Traditional Detox; (iii) Shibogama – Production of a video on a community-based family healing program.

MOTION: To accept the Chiefs of Ontario Health Forum Update as provided by Autumn Johnson and Rolanda Manitowabi.

Moved by Penny Hill

Seconded by Lisa Jackson

Carried.

9. NNADAP Joint Technical Working Group

The following notes were recorded by Autumn Johnson for the group:

While the JTWG is going through its process, Chief Day has asked ORAPC for an idea of what kind of increase in funding is required for Ontario NNADAP. The following draft formula was developed by ORAPC March 2, 2016.

- **133 Ontario First Nations require NNADAP services**
 - Nursing guidelines say at least 2 nurses per community – NNADAP should follow the same guideline
 - Each program will deliver the HOS Continuum of Care which includes:
 - WMS (Detox)
 - Outreach
 - Pre-Treatment
 - Therapeutic Counselling
 - Referral
 - Intake
 - Family Supports
 - Aftercare Programming

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- Continuing Care
- Education/Prevention
- Community Work
- Post Treatment
- Support Groups
- Relapse Prevention
- Wellness
- Case Management
- Culturally Based Services

Number of Workers Required (based on registered population of the community)

- Under 500 members = 2 NNADAP
 - NNADAP Counsellor (\$57,000)
- 500 – 1000 members = 5 NNADAP
 - NNADAP Counsellor (\$57,000)
 - Program Manager/Supervisor (\$68,000)
- 1001 – 2500 members = 7 NNADAP
 - NNADAP Counsellor (\$57,000)
 - Program Manager/Supervisor (\$68,000)
 - Case Manager (\$60,000)
- 2501 – 5000 members = 10 NNADAP
 - NNADAP Counsellor (\$57,000)
 - Intake (\$57,000)
 - Program Manager/Supervisor (\$68,000)
 - Case Manager (\$60,000)
- 5001 – 10,000 members = 12 NNADAP
 - NNADAP Counsellor (\$57,000)
 - Intake (\$57,000)
 - Program Manager/Supervisor (\$68,000)
 - Case Manager (\$60,000)
- 10,001 – 20,000 members = 15 NNADAP
 - NNADAP Counsellor (\$57,000)
 - Intake (\$57,000)
 - Program Manager/Supervisor (\$68,000)
 - Case Manager (\$60,000)
- 20,001 members and over = 17 NNADAP
 - NNADAP Counsellor (\$57,000)
 - Intake (\$57,000)
 - 2 Methadone Counsellors
 - 4 Outreach

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- 3 Programming/group facilitation
- Program Manager/Supervisor (\$68,000)
- Case Manager (\$60,000)
- Administrative Assistant

Other Costs (besides salary)

- MERCs/Benefits = 18% of Salary
- Administrative Support = an additional 10% of total program budget
- Program Costs = 35% of total budget
 - Programming, training/professional development, travel, supplies, services, advertising, overhead expenses
- Admin Fee = 10% of total budget
- One-time Capital Costs
- On-going capital needs
- Add percentage for remoteness factor = ?%

Meeting closed at 4:50 p.m.

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Yvonne Wright, Walpole Island First Nation
Lynn Baxter, Health Canada

Regrets: Wanda Smith, Treatment
Tina Bobinski, Treatment

DAY TWO – Wednesday, March 02, 2016

AGENDA:

10. Approval of 2015/2016 ORAPC Final Report and Budget
11. Sub-Committee Meeting in Sault Ste. Marie, Ontario
12. Priority to Focus on NNADAP Resourcing Moving Forward
13. ORAPC Teleconference Minutes dated February 08, 2016
14. Transfer Payment Agency for 2016/2017
15. ORAPC 2016/2017 Workplan
16. Posting for Hiring New ORAPC Coordinator
17. Adjournment

10. Approval of 2015/2016 ORAPC Final Report and Budget

MOTION: To approve of the 2015/2016 ORAPC Final Report and Budget.

Moved by

Seconded by

Tabled to next meeting.

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11. Sub-Committee Meeting in Sault Ste. Marie, Ontario

MOTION: There will be a ORAPC NNADAP resourcing Sub-committee meeting on Wednesday, March 30, 2016 in Sault Ste. Marie, Ontario at the Quattro Hotel.

Moved by Penny Hill

Seconded Julie McKay

Carried

12. Priority to Focus on NNADAP Resourcing Moving Forward.

MOTION: To agree that the priority is to focus on NNADAP Resourcing moving forward. Further, we agree Wage parity discussions will be from 2013 (Date of the COO Resolution). Also, to draft a compensation cost analysis from the 1992 treatment funding formula document that can be presented for consideration.

Moved by Consensus.

Carried.

13. Approval of ORAPC Teleconference Minutes dated February 08, 2016

MOTION: To accept the Teleconference minutes dated February 08, 2016 with the noted changes.

Moved by Penny Hill

Seconded by Lisa Jackson

Carried

14. Approval of Transfer Payment Agency for 2016/2017.

MOTION: To approve of Walpole Island First Nation to be the transfer payment agency for 2016/2017 year.

Moved by Rolanda Manitowabi

Seconded by Lisa Jackson

Carried

15. Approval of ORAPC 2016/2017 Workplan

MOTION: To approve of the ORAPC 2016/2017 Workplan as presented with the noted changes.

Moved by Francine Pellerin

Seconded by Lisa Jackson

Carried.

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16. Posting for Hiring a New ORAPC Coordinator

MOTION: To post for a new ORAPC Coordinator. The successful candidate will be approved of at a future ORAPC meeting. The tentative deadline for applications will be March 31, 2016 with the mailing address to Walpole Island First Nation. Attention: Patricia Sword.

Moved by Francine Pellerin

Seconded by Julie McKay

Carried

17. Adjournment

MOTION: Meeting to be adjourned at 12:05 p.m.

Moved by Lisa Jackson

Seconded by Julie McKay

Carried